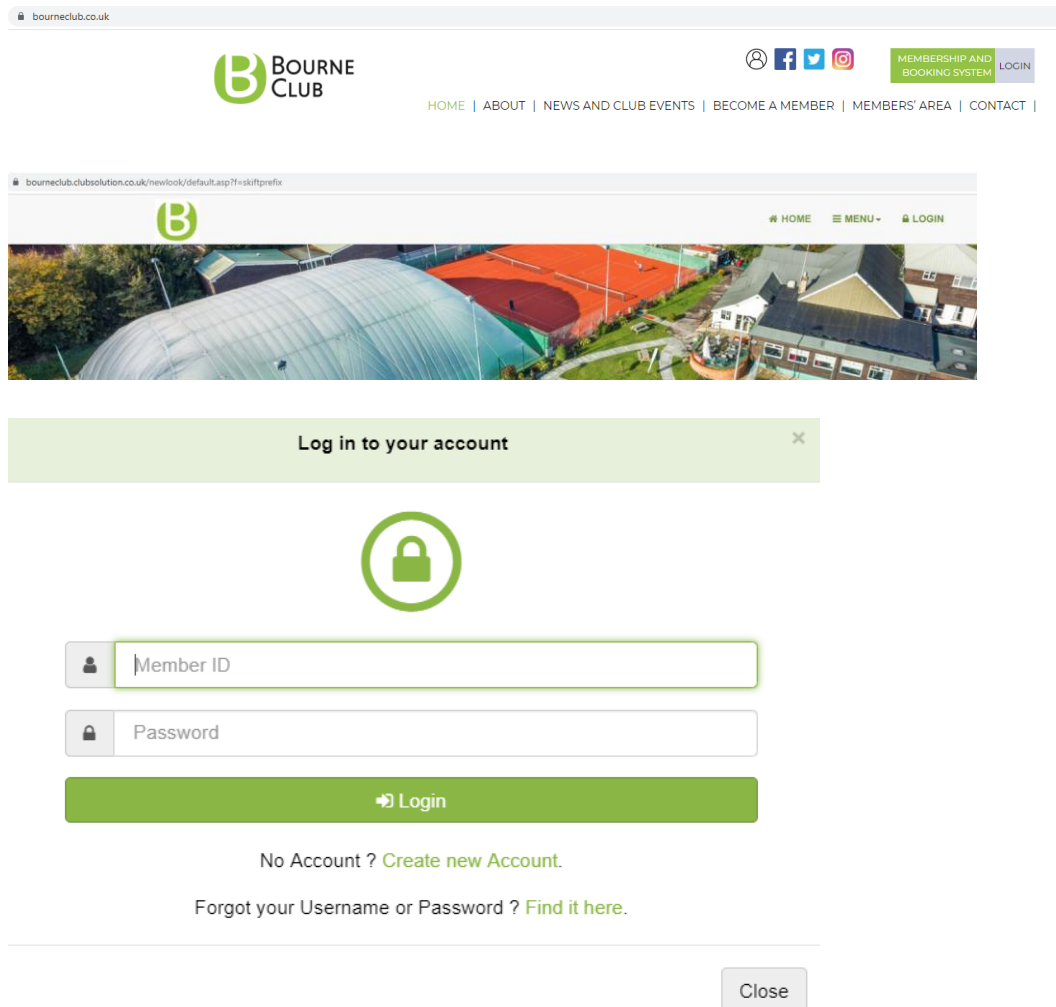


## THE BOURNE CLUB ACADEMY

### Session and Course booking instructions

To book a space, please log in to your Club profile using your Member ID and Password.

[www.bourneclub.co.uk](http://www.bourneclub.co.uk)



The screenshot shows the website's navigation bar with the Bourne Club logo, social media icons, and a 'MEMBERSHIP AND BOOKING SYSTEM' button. Below the navigation bar is a banner image of a tennis court. A 'Log in to your account' modal is displayed, featuring a lock icon, input fields for 'Member ID' and 'Password', and a 'Login' button. Below the login fields are links for 'No Account? Create new Account.' and 'Forgot your Username or Password? Find it here.'. A 'Close' button is located at the bottom right of the modal.

Click on Book Class & events

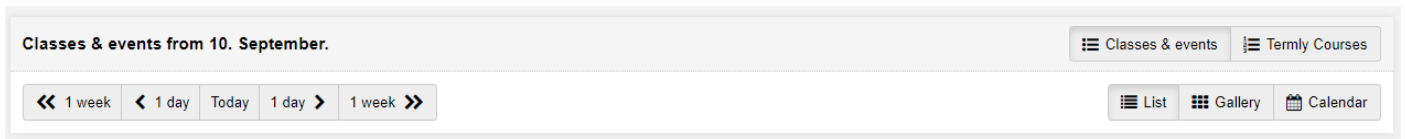


You now have the option to filter:

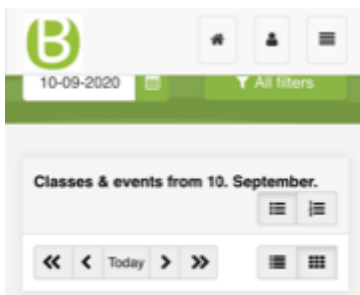


From Date: 10-09-2020     

You can also choose 'Classes & events', i.e. weekly sessions/coaching or 'Termly Courses'

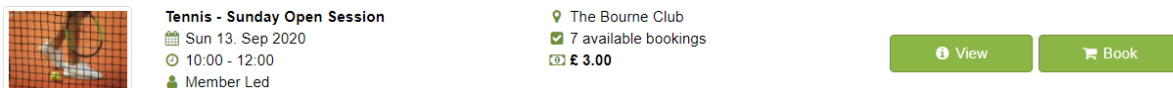


Please note, when using handheld devices, the wording does not appear but it is available through the small square boxes:



To book a 'Class or event':

Locate your chosen session and click either 'View' or 'Book'



A full overview of the session will be displayed, giving details of date, price, coach, description, etc. Please take a moment to review before adding to your basket and confirming your booking. Monies will be deducted from your prepayment account.

To book a 'Termly Course':

Locate your chosen course and click 'View'



A full overview of the course will be displayed, giving details of dates, price, coach, description, etc. Please take a moment to review before adding to your basket and proceeding to payment. Termly Courses are payable by credit/debit card.

Please note that courses may be loaded onto the system but not yet open. When courses are open, there is a green **Book button visible**.

Additionally, you will see some sessions that are not available to book via the Club website, i.e. Fitsteps, Zumba, Circuits, etc. However, we consider it important for Members to see what is available and these sessions are booked via the relevant instructor; click on 'View' for more information.

If you need any further assistance in booking, please contact the Office.